
Warehouse – Shipping & Receiving

Job Description:

Royal Corp is a growing distributor of Janitorial/Sanitary Supplies and disposable foodservice supplies that services customers in the Southern California, Midwest and nationwide. We are seeking a highly self-motivated, dedicated and dependable individual to assist and support our receiving and shipping functions in a fast paced wireless warehouse management system environment in our **New Berlin, WI** facility

Duties & Responsibilities:

- assist in receiving functions
- stock inventory in racks and shelves
- maintain control and location of bulk stock movement
- assist in checking in drivers
- assist in loading/unloading using forklift/pallet jack
- provide accurate stock count in a timely manner
- assist in shipping functions – will calls, UPS, common carrier shipments
- maintain a clean work environment

Job Requirements:

- 1 or more years experience preferred
- experience with forklift, stock picker, pallet jack & other warehouse equipment a plus
- ability to lift/carry up to 50 lbs
- basic math skills and good with numbers
- ability to use scanners
- be able to work in a fast paced environment
- be able to communicate well with co-workers and supervisor
- strong team player and ability to work with others
- available to work overtime when needed
- must have reliable means of transportation to and from work

Job Hours:

- Monday to Friday, staggered hours between 7.00am to 5.00pm

Pay & Benefits:

- starting salary from \$10/hr
- medical, dental, vision and life insurance
- 401(k)
- gas and work shoes subsidy
- paid vacation, sick days and holidays
- employee's purchases at cost

Royal supports a drug free work environment and applicants will be required to pass a drug screen prior to being offered employment.